



SOUNDNETWORKS

Documentation

Office 365 Setup

With superfast broadband options now available to most people, Office 365 from Microsoft is an extremely viable product for businesses of all sizes. As a Microsoft Silver Small and Midmarket Cloud Solutions partner, we are able to advise which package is right for you, configure it and set it up for you as you require.

Sound Networks have experience in migrating your email services to Microsoft Exchange Online from a variety of existing email platforms. Just some of the features of this fantastic product (depending on version) include.

- Access your files and data from anywhere with internet connectivity
- Keep your own personal documents backed up and synchronised with a cloud copy
- Synchronised email across multiple devices
- Synchronise local copies of your shared document libraries to your PC and share and collaborate this data with your colleagues regardless of your location
- Setup online multi-party HD Video and Audio meetings with Skype for Business
- Create multiple SharePoint document libraries in your Office 365 setup
- Use SharePoint apps
- Setup your email domain and utilise hosted Exchange from Microsoft with 50GB of mailbox storage per user
- Create shared address books
- Create shared calendars
- Create shared mailboxes for use with Outlook
- Access the most up to date versions of Microsoft Office apps to install on your PC for as long as your subscription lasts
- Use Office on multiple devices including PC's, Mac's, Windows tablets and most mobile devices
- Send encrypted emails

For further information, please call Sound Networks on 01225 701650